

PTA Board Meeting
August 13, 2007
Minutes

- Inspirational message was given by Jenine Kilgore.
- *Secretary's report*- Roll was called. We briefly reviewed the process for making a motion and completing an official motion form. Nametags were given to new members, those who didn't receive one requested one at the close of the meeting.
- *Treasurer's report* – Tara reviewed the budget and activity for the month. She also reviewed the protocol for reimbursements: 1. anything over \$200 must be approved by the board BEFORE spending; 2. receipts MUST be attached to the check request. All checks should be deposited into the safes in the mailroom. NO money should leave the Paine campus except by the treasurer.
Motion was made and approved for 3 teachers from the Primary school to attend an AR conference. The registration fee is \$179 each, \$537 total. This money will be taken from the Professional Development fund. Motion made by Tara Buchanan.
Motion was made and approved to pay \$540.00 to Jersey Mike's for the teacher luncheons. This will be paid from the Hospitality budget. Motion made by Tara Buchanan.
- *President's report*:
 1. Positions needed: Fundraiser Primary- filled by Monique Summers
Camp McDowell Liaison still needed
 2. Special Project: **Motion was made and approved** to donate \$25,000 carryover funds (from last year) towards the special needs playground completion. Motion made by Monica Golson.
 3. Fundraiser Date Changes: 9/7 packets delivered; 9/21 kickoff; 10/5 collection day.
- *Art rep report*: The Primary art teacher has set dates when she will be needing volunteers.
 1. October-Buckle-Up Poster contest, will need judges
 2. November 5th week will be the art fundraiser. Need help with orders.
 3. December 12th art orders arrive/ help with distribution
 4. December-help in classroom with pottery
 5. March-school wide art show, will need judges
 6. Possible spring art auction.
- *Principal's report*- Thanks for help with registration. Lunches were great.
- *New Business*
 1. **A motion was made and approved** that all profits from 2007 fundraiser (exceeding the budgeted \$40,000) will be earmarked for an outdoor pavilion/classroom that can be used by the Primary and Intermediate Schools. Motion made by Betsy Schmitt.

42 members present at meeting. Meeting adjourned.