

Parents/Guardians,

As we prepare for the 2020-2021 school year, Trussville City Schools Technology Department has developed the following plan to begin collecting the Chromebooks that were distributed in Spring 2020. Please return any devices that were checked out. This includes chargers and accessories that may have been checked out as well. Also, if you have a device that has a known issue (keys missing, cracked screen, bad charger, etc), please note that in the Google Form below, as well as notify us verbally when you drop off the device.

Please see the below details regarding location and date/times for the Chromebook drop off:

Date/Times:

August 3rd 2020 – 8:00AM - 11:00AM and 12:00PM – 6:00PM

August 4th 2020 – 8:00AM – 11:00AM and 12:00PM – 6:00PM

Location:

Alternative Learning Center

601 Parkway Drive

Trussville, Alabama 35173

Please visit the below URL to sign up for a date/time. This does not commit you to a particular date/time, but gives us a better idea of how many people to expect per time period.

Google Form Link

<https://forms.gle/w6GCB9Xk2Ve7iv4E9>

FAQ's (Frequently Asked Questions)

1. I signed up for Option B/C. Do I still need to return my Chromebook?
 - a. Yes – All devices need to be returned. The TCS Technology Department must prep all devices for the upcoming school year.

2. I signed up for Option B/C. When will I get a Chromebook for the upcoming school year?
 - a. TCS will be sending another email at a later date that will provide instructions for picking up Chromebooks for the upcoming school year.

3. What if I can't make it during the above time slots?
 - a. Please complete the above Google Form and select the option (I am unable to return my device during this time). A member from the TCS Tech Department will reach out to you individually.